REPORT OF SCHOOL FIRE DRILL

Mail completed report to: Assistant Fire Marshal, Omaha Fire Prevention Bureau
Omaha Fire Department, 1516 Jackson Street
Omaha NE 68102 – 444-5711

Section 81-527, Nebraska Revised Statutes, 1993: State Fire Marshal; schools; exits; fire drills. It shall be the duty of the State Fire Marshal and his or her deputies and assistants to require teachers of public and private schools and educational institutions to conduct regular fire drills in accordance with such rules and regulations as he or she may adopt and promulgate AND TO KEEP ALL DOORS AND EXITS UNLOCKED DURING SCHOOL HOURS.

L.S.C. 15.7.1.2, Emergency egress and relocation drills shall be conducted as follows: (1) Not less than one emergency egress and relocation drill shall be conducted every month the facility is in session. *Exception: In climates where the weather is severe, the monthly drills shall be permitted to be deferred, provided that the required number of drills is achieved and not less than four are conducted before the drills are deferred.* (2) All occupants shall participate. (3) One additional drill other than for educational occupancies that are open on a year-round basis, shall be required within the first 30 days of operation.
15.7.1.3 All emergency and relocation drill alarms shall be sounded on the fire alarm system.
Tornado or disaster drills do not substitute for fire drills.

This form is to be kept on file in the school office during school months. Indicate on the chart below each time a drill is conducted. The Omaha Fire Prevention Bureau inspectors will visit schools to check on drills being held in accordance with State law.

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Name of School_____District #____City___Rural___

Address: _____

Town_____County_____

Month	Date of Drill	Time AM/PM	Exit Time	No. of Students	Conducted By

Mail completed form to Omaha Fire Prevention Bureau at the end of the school year, or by July 1, whichever comes first.

OFD 100 (6/05)